

**Financial Services
Commission
of Ontario**

Licensing and Market Conduct Division
5160 Yonge Street, 4th Floor
Box 85
Toronto ON M2N 6L9

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**Commission des
services financiers
de l'Ontario**

Division de la délivrance des permis
et de la surveillance des pratiques de l'industrie
5160, rue Yonge, 4e étage Boîte 85
Toronto ON M2N 6L9

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December 21, 2012

«FirstName» «LastName»

«Title»

«Organization»

«Address»

«City», «Province»

«PostalCode»

Insurer # «InsurerNumber»

Dear «Salutation» «LastName»:

Re: Filing of Annual Return for Ontario

Pursuant to Section 102 of the Insurance Act (Ontario), all insurers licensed in the Province of Ontario are required to file annual returns for the year ended on October 31, 2012 or December 31, 2012, no later than February 28, 2013. In this regard, pursuant to Section 3.2 of the Agreement dated March 30, 2000 between the Superintendent of Financial Services of Ontario and Ontario Mutual Insurance Association (“OMIA”) the annual statement of each insurer is required to be filed with OMIA on or before the above noted date.

We no longer mail paper copies of the updates to the P&C1 instructions manual. They are now available from the Office of the Superintendent of Financial Institutions web site. To help in obtaining updated forms and instructions there is a hyper-link to OSFI’s web-site which can be accessed as follows: Go to the Financial Services Commission of Ontario’s web-site at www.fsco.gov.on.ca, click on “About Insurance” in the “Insurance” Page, and then click on “Annual Returns and Instructions”. Should you need assistance, please contact the undersigned at 416-590-7568.

Enclosed for completion is a copy of the Consent and Notification form for the Freedom of Information and Protection of Privacy Act legislation (FOIPOP).

All Section 102 filings should be sent to the following address:

Ontario Mutual Insurance Association
350 Pinebush Road
Cambridge, Ontario
N1T 1Z6
Phone: (519) 622-9220
Fax: (519) 622-9227
Annual Filing

At this time we wish to remind you that Interim Returns to be filed with OMIA are due as follows:

<u>Period Ended</u>	<u>Due Date</u>
March 31	May 15
June 30	August 14
September 30	November 14

Yours truly,

A handwritten signature in black ink, appearing to read "Ivy Lau", is enclosed in a light blue rectangular box.

Ivy Lau
Acting Manager
Business Support Services Unit

Enclosure