

**Financial Services
Commission
of Ontario**

Licensing and Market Conduct Division
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**Commission des
services financiers
de l'Ontario**

Division de la délivrance des permis
et de la surveillance des pratiques de l'industrie
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December 30, 2013

**To: Chief Agents / Chief Executive Officers
Ontario incorporated farm mutals**

**From: Ivy Lau
Information Analyst**

Re: Notice of Filing of 2013 Annual Return for Ontario

Pursuant to Section 102 of the Insurance Act (Ontario), all insurers licensed in the Province of Ontario are required to file annual returns for the year ended on October 31, 2013 or December 31, 2013, no later than February 28, 2014. In this regard, pursuant to Section 3.2 of the Agreement dated March 30, 2000 between the Superintendent of Financial Services of Ontario and Ontario Mutual Insurance Association (“OMIA”) the annual statement of each insurer is required to be filed with OMIA on or before the above noted date.

Detailed information is available on the [Annual Returns and Instructions](#) page of the Financial Services Commission of Ontario website at www.fSCO.gov.on.ca. You will find updates regarding:

- 2013 Annual Return Instructions
- Memorandum regarding the 2013 Report of the Actuary
- Filing Requirements for Insurers Licensed in Ontario
- Avoiding over-assessment for companies with insurance subsidiaries

Required forms are also available for download:

- Premium Information used for Cost Assessment in Ontario
- Consent and Notification pursuant to the Freedom of Information and Protection of Privacy Act

Helpful resources on updated forms and instructions are also available on [The Office of Superintendent of Financial Institution's](#) web-site.

The Filing Requirements for Insurers Licensed in Ontario details the forms and reports required by Ontario. We request that the 2013 annual returns be delivered in an electronic copy format (pdf, excel, ASCII file) as applicable versus a paper format as part of our process improvement measures. All Section 102 filings should be forwarded to j.coupland@omia.com by **February 28, 2014**.

At this time we wish to remind you that Interim Returns to be filed with OMIA are due as follows:

Period Ended

Due Date

March 31
June 30
September 30

May 15
August 14
November 14

If you have questions, please contact Joanne Coupland, Ontario Mutual Insurance Association at 519-622-9220 x2157 or jcoupland@omia.com .