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Pension Administrator E-Communications

FSCO's new online Pension Benefits Guarantee Fund Assessment Certificate (PBGF) form is now available

The new online fillable PBGF form is available on the Pension Services Portal (PSP).

Electronic filing is a faster and more efficient process and we encourage you to submit your PBGF through the PSP. Eventually, FSCO will require all filings to be submitted through the PSP.

If you choose to file your PBGF in paper format, please complete the approved PBGF form that we sent to you by mail. There are no changes to the paper form submission process.

How to File a PBGF Electronically

To file your PBGF electronically, you must initially activate your PSP account. For instructions on how to activate your PSP, refer to the [Superintendent's Electronic Service and Delivery and Filing Rules](#).

When you have activated your PSP account, you must log onto the PSP and accept the terms of access and use of the portal. For instructions on how to log onto the PSP and accept the terms of access and use of the portal, refer to the [Superintendent's Electronic Service and Delivery and Filing Rules](#).

If you have not received your unique PSP user ID and temporary password to activate your PSP account, please send an e-mail to: PensionInquiries@fSCO.gov.on.ca.

Delegating Authority

The PSP provides Pension Plan Administrators the option of delegating third parties/agents to file a PBGF on their behalf. If you wish to delegate access rights to a third party, make sure you first activate your PSP account and then select the following links: "Home", "Plan Profile" and go to the "Actions" window.

Although you may delegate some of your functions to third parties/agents, as the Pension Plan Administrator you are ultimately responsible for ensuring they are being performed accurately and in a timely manner. You are also responsible for making sure that all of the third parties'/agents' actions meet the appropriate standard of care and comply with requirements of the Pension Benefits Act and Regulations, and applicable FSCO Pension Policies.

Learn More

For more information, refer to FSCO's web page on the [New Filing Options for Pension Benefits Guarantee Fund Assessment Certificate](#).

Sincerely,

Brian Mills
Director, Pension Plans Branch
Financial Services Commission of Ontario

You have received this e-mail because you signed up for Pension Administrator E-communications.

For inquiries about your specific pension plan, please contact your [designated pension officer](#). For all other issues or questions, please call FSCO at 1-800-668-0128.

If you wish to change your e-mail address for the Pension Administrator E-Communications list, please [submit your new e-mail address online](#).

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