



Questions and Answers Joint Declaration of Period of Spousal Relationship FSCO Family Law Form 2

Q1. What is this form used for?

A1. The **Application for Family Law Value (FSCO Family Law Form 1)** requires proof of the starting date and separation date (Family Law Valuation Date) of your spousal relationship (married or common-law). You and your spouse/former spouse can use this form to provide the joint declaration of the starting date or separation date of your spousal relationship.

Do not complete Part C of this form if you are providing the following proof of the starting date of your spousal relationship:

- a certified copy of your marriage certificate; or
- a certified copy of a court order, family arbitration award or domestic contract that specifies the starting date of your spousal relationship.

Do not complete Part D of this form if you are providing the following proof of the separation date of your spousal relationship:

- a certified copy of your divorce decree; or
- a certified copy of a court order, family arbitration award or domestic contract that specifies the separation date of your spousal relationship.

You and your spouse/former spouse may want to get legal advice before completing this form.

– 12/11

Q2. What is a “certified copy”?

A2. A “certified copy” is a copy of the original document that has been certified as being a true copy of the original document. Typically, people who provide certification include lawyers, notaries and Human Resource personnel. Contact the Plan Administrator to find out if it will accept certified copies from other people. – 12/11

Q3. Who do we send this form to?

A3. You send this form to the Plan Administrator (or the Office of the Plan Administrator) along with the **Application for a Family Law Value (FSCO Family Law Form 1)**. **Do not send this form to the Financial Services Commission of Ontario (FSCO).**

Contact information for the Plan Administrator will usually be found in the annual pension statements given to the Plan Member, in member booklets and on the pension plan’s or employer’s website.

If you know the name of the employer, union, or professional association sponsoring the pension plan, the plan registration number or plan name, you can search for information about the Plan Administrator on FSCO’s website (www.fSCO.gov.on.ca). Go to the [FSCO Pension Plan Information Access](#) web page and click on Pension Plan Information Access. Please note that not all pension plans are listed on FSCO’s website.

If you need further assistance in obtaining information about a pension plan that is registered with FSCO, contact FSCO at (416) 226-7776 or toll-free at 1-800-668-0128 (extension 7776). – 12/11

Q4. My spouse and I completed Appendix A of the Application for Family Law Value (FSCO Family Law Form 1) because we could not agree on our separation date (Family Law Valuation Date). Should we be completing Part D of this form?

A4. No. The two separation dates that you and your spouse have chosen to provide under **Appendix A** will serve as a joint declaration of your separation date. – 12/11

Q5. What happens if my spouse/former spouse and I agree to change either the starting date or the separation date (Family Law Valuation Date) of our spousal relationship after we receive the Statement of Family Law Value (FSCO Family Law Form 4) from the Plan Administrator?

A5. You or your spouse/former spouse must complete and send another **Application for Family Law Value (FSCO Family Law Form 1)** to the Plan Administrator along with all required documents and the fee (if any). The Plan Administrator will then provide you and your spouse/former spouse with the new Family Law Value based on the revised date(s).

You may want to get legal advice before making your decision. – 12/11

Q6. Can we send this form electronically to the Plan Administrator?

A6. Ask the Plan Administrator if it will accept this form in electronic format. Note that electronic delivery may not be secure. – 12/11