



Pooled Registered Pension Plan (PRPP) Application for Family Law Value Ontario PRPP Form ON-A

Approved by the Superintendent of Financial Services pursuant to the Pooled Registered Pension Plans Act, 2015 (Ontario)

IMPORTANT

- This Application Form must be completed by either the member or the member's spouse in order to value the member's PRPP. If you are/were in a common-law relationship, only the member may complete this Application Form.
Send your completed Application Form to the PRPP Administrator. Do not send this form to the Financial Services Commission of Ontario (FSCO) or the Office of the Superintendent of Financial Institutions.
Read FSCO's PRPP User Guide before completing this Application Form.
You may want to get legal advice before completing this Application Form.
You must complete this Application Form, provide all required documents and pay the fee (if any) in order to get the Family Law Value from the PRPP Administrator.

Part A Applicant Information

Last Name

First Name and Initials

I am the:

- Member
Member's Spouse

Part B PRPP Information

Name of Pooled Registered Pension Plan

Registration Number

Name of Employer

PRPP Administrator

Mailing Address of PRPP Administrator (Street Number and Name)

Suite/Floor No.

City

Province

Postal Code

For PRPP Administrator Use

**Part C**  
**Information about the Member**

Last Name First Name and Initials Date of Birth (yyyy/mm/dd)

Mailing Address (Street Number and Name) Apt./Unit No.

City Province Postal Code

Telephone Number (Main) Telephone Number (Other) Fax Number

Member's PRPP Identification Number (if known)

E-mail Address (if known)

- I do not know the member's contact information. This information will be provided by the member or the member's representative. (Note: The **Statement of Family Law Value (Ontario PRPP Form ON-C)** must be provided to both you and your spouse at the same time. Your application will not be considered complete until the PRPP Administrator has the contact information for both you and your spouse.)

**Part D**  
**Information about the Member's Spouse**

Last Name First Name and Initials Date of Birth (yyyy/mm/dd)

Mailing Address (Street Number and Name) Apt./Unit No.

City Province Postal Code

Telephone Number (Main) Telephone Number (Other) Fax Number (Other)

E-mail Address (if known)

- I do not know my spouse's contact information. This information will be provided by my spouse or my spouse's representative. (Note: The **Statement of Family Law Value (Ontario PRPP Form ON-C)** must be provided to both you and your spouse at the same time. Your application will not be considered complete until the PRPP Administrator has the contact information for both you and your spouse.)

**For PRPP  
Administrator  
Use**

**Part E**  
**Starting Date of Spousal Relationship (Married or Common-Law)**

Pick **ONE** and give the date.

- Date of marriage
- Date when you and your spouse started living together in a common-law relationship
- Date that is jointly chosen by you and your spouse (this date cannot be earlier than the date when you started living together in a common-law relationship or later than the date of your marriage)
- Date specified in a court order, family arbitration award or domestic contract

Date (yyyy/mm/dd) \_\_\_\_\_

**NOTE:** Proof of the starting date of your spousal relationship **MUST** be attached.

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**Part F**  
**Family Law Valuation Date (Separation Date)**

If you and your spouse **cannot agree** on your separation date, complete the Appendix to this Application Form (instead of this Part F).

If you and your spouse **agree** on your separation date, pick **ONE** of the following and give the date.

- Date when you separated from your spouse and there was no reasonable prospect that you would resume living together
- Date your divorce was granted
- Date specified in a court order, family arbitration award or domestic contract
- Other (specify): \_\_\_\_\_

Date (yyyy/mm/dd) \_\_\_\_\_

**NOTE:** Proof your separation date **MUST** be attached.

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<b>For PRPP Administrator Use</b>	
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**Part G  
Documents and Fee**

**Required Documents**

The following documents **MUST** be included with this Application Form unless the PRPP Administrator already has them. The **PRPP Administrator will not provide you with your Family Law Value without the required documents.** Confirm that you have included each by checking the options below:

Proof of the starting date of your spousal relationship (married or common-law). Provide **one** of the following:

- Certified copy of your marriage certificate
- Joint Declaration of Period of Spousal Relationship (Ontario PRPP Form ON-B)**
- Certified copy of a court order, family arbitration award or domestic contract

Proof of your separation date. Provide **one** of the following:

- Joint Declaration of Period of Spousal Relationship (Ontario PRPP Form ON-B)**
- Appendix** to this Application Form
- Certified copy of a court order, family arbitration award or domestic contract

**Required Fee** (Check the option that applies to you)

The PRPP Administrator is not required to calculate your Family Law Value unless you pay the fee (if any).

- The PRPP Administrator does not charge a fee.
- Fee enclosed as instructed by PRPP Administrator. Amount: \_\_\_\_\_

**Part H  
Declaration**

I declare that to the best of my knowledge, the information that I have provided in this Application Form is correct.

I understand that a **Statement of Family Law Value (Ontario PRPP Form ON-C)** is required to be delivered to both me and my spouse (i.e. to the person identified in **Part C** or **Part D** above) by the PRPP Administrator within 60 days of receiving a complete application, including all required documents and the fee (if any).

\_\_\_\_\_  
Name of Applicant (printed)

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date (yyyy-mm-dd)

**For PRPP  
Administrator  
Use**

## Appendix – Request for Two Family Law Values

### Who Should Complete this Appendix?

Both you and your spouse should complete this Appendix if you **have not agreed** on or **have not determined** your separation date (Family Law Valuation Date) and want to propose two different dates in order to obtain two different Family Law Values.

If you and your spouse **agree** on your separation date, **do not complete this Appendix**. Complete **Part F** of this Application Form instead.

### Joint Declaration:

By completing this **Appendix**, my spouse and I confirm and attest to the following:

- We do not agree on or have not determined our separation date (Family Law Valuation Date).
- No Family Law Valuation Date has otherwise been determined or declared in a court order, family arbitration award or domestic contract.
- We understand the separation date is needed to calculate the Family Law Value.
- We propose the following dates be used in order to calculate two separate Family Law Values.

Proposed Separation Date #1: (yyyy/mm/dd) \_\_\_\_\_

Proposed Separation Date #2: (yyyy/mm/dd) \_\_\_\_\_

We understand that by completing this **Appendix**, each of us will be receiving **two Statements of Family Law Value (Ontario PRPP Form ON-C)**, one Statement for each of the two proposed dates above.

We understand that we may be required to pay two fees (one for each proposed date).

We understand that the PRPP Administrator must be provided with the court order, family arbitration award or domestic contract that sets out our actual separation date (Family Law Valuation Date), along with an **Application to Transfer the Family Law Value (Ontario PRPP Form ON-D)**, before the member's spouse will be paid his or her share of the Family Law Value.

### Member

_____	_____	_____
Name of Member (printed)	Signature of Member	Date (yyyy-mm-dd)
_____	_____	_____
Name of Witness (printed)	Signature of Witness	Date (yyyy-mm-dd)

### Witness Contact Information

Mailing Address (Street Number and Name)

Apt./Unit No.

City

Province

Postal Code

Telephone Number

**For PRPP  
Administrator  
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**Member's Spouse**

\_\_\_\_\_  
Name of Spouse (printed)

\_\_\_\_\_  
Signature of Member's Spouse

\_\_\_\_\_  
Date (yyyy-mm-dd)

\_\_\_\_\_  
Name of Witness (printed)

\_\_\_\_\_  
Signature of Witness

\_\_\_\_\_  
Date (yyyy-mm-dd)

**Witness Contact Information**

Mailing Address (Street Number and Name)

Apt./Unit No.

\_\_\_\_\_  
City

\_\_\_\_\_  
Province

\_\_\_\_\_  
Postal Code

\_\_\_\_\_  
Telephone Number

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**For PRPP  
Administrator  
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